

PAS104: ISO 14001:2015 Certified Lead Auditor Training

E-learning Course Duration: 14 Hours

Website: www.Punyamacademy.com

Chapter - 1: CONTENTS OF ISO 14001:2015 CERTIFIED LEAD AUDITOR TRAINING E-LEARNING COURSE

Sr. No.	The entire e-learning course has 9 main parts as below	Details	
1.	Lectures	No. of slides	
	1. Session - 1 : Overview of ISO 14001:2015	15	
	2. Session - 2 : ISO 14001:2015 Requirements	A. ISO 14001:2015 Requirements (Clause 4.0 to 7.0)	44
		B. ISO 14001:2015 Requirements (Clause 8.0 to 10.0)	18
		3. Session - 3 : Documented Information	13
	4. Session - 4 : Environmental Aspect – Impact	33	
	5. Session - 5 : Risk Management	19	
	6. Session - 6 : Audit Process	38	
	7. Session - 7 : Audit Terms and Definitions and Roles and Responsibilities	20	
	8. Session - 8 : Performing an Audit	20	
	9. Session - 9 : Nonconformity and Corrective Action	15	
Total no. of slides (with Audio lectures) →		235	
2.	Hand-outs (each session detail document is given in PDF and participant can download, print, or save it for future reference)	Approx. 196 Pages in PDF	
3.	Actual Meeting and Audit Videos	03 Videos	
4.	Session Exams at end of each session and Final Exam	Total 10 Exams	
5.	Audit Checklist as per Department-wise and Clause-wise	Approx. 400 audit questions	
6.	ISO 14001 Certified Lead Auditor training certificate	Award Certificate	

For more information about ISO 14001:2015 Certified Lead Auditor Training [Click Here](#)

PAS104: ISO 14001:2015 Certified Lead Auditor Training

E-learning Course Duration: 14 Hours

Website: www.Punyamacademy.com

Part – 1 Lectures:

Under this part total nine sessions are given as Presentations with explanatory audio to understand the subject.

➤ **Session - 1 :**

In this session, participants will learn about ISO 14001:2015 course and standard in detail. It covers total 15 slides on below topics:

1. Session - 1 : Overview of ISO 14001:2015
2. ISO Facts
3. Environmental Management System Terms and Definitions
4. What is ISO 14001?
5. Messages from ISO 14001:2015 Standard
6. What are the goals of ISO 14001?
7. Overview of Environment Management System (EMS)
8. Why Implement Environmental Management System?
9. Managing Environment through EMS
10. Environmental Approach
11. Advantages of ISO 14001:2015 Environmental Management System
12. ISO 14001:2015 - Important Issues
13. Environmental Aspects
14. Connectivity of EMS and Confirmative Assessment as per ISO 14001:2015
15. Conclusion

➤ **Session - 2 :**

In this session, participants will learn about the requirements of ISO 14001:2015 in detail. It covers two parts:

A. ISO 14001:2015 Requirements (Clause - 4.0 to 7.0)

1. Session – 2A : ISO 14001:2015 Requirements (Clause 4.0 to 7.0)
2. Overview of ISO 14001:2015 Standard
3. Structure of Standards as per ISO 14001:2015
4. Clause 1-2-3 of ISO 14001:2015 Standard
5. Clause 4.0:Context of the Organization

For more information about ISO 14001:2015 Certified Lead Auditor Training [Click Here](#)

PAS104: ISO 14001:2015 Certified Lead Auditor Training

E-learning Course Duration: 14 Hours

Website: www.Punyamacademy.com

6. Clause 4.1: Understanding the organization and its context
7. Considerations for determining the issues
8. External Context
9. Internal Context
10. Clause 4.2: Understanding the Needs & Expectations of Interested Parties
11. Interested Parties – Stakeholders
12. List of Interested Parties
13. Clause 4.3: Determining the Scope of Environment Management System
14. Approach of Clauses 4.1 to 4.3
15. Clause 4.4: Environmental Management System
16. Clause 5.0: Leadership
17. Clause 5.1: Leadership and Commitment
18. Clause 5.2: Environmental Policy
19. Environmental Policy Statement and Management Concepts
20. The Environmental Policy: Key Points
21. Environmental Policy
22. Clause 5.3: Organizational Roles, Responsibilities and Authorities
23. Clause 6.0: Planning
24. Clause 6.1: Actions to address risks and opportunities
25. Clause 6.1: Actions to address risks and opportunities (Continued...)
26. Clause 6.1: Actions to address risks and opportunities (Continued...)
27. Clause 6.1: Actions to address risks and opportunities (Continued...)
28. Clause 6.1: Actions to address risks and opportunities (Continued...)
29. Register of Regulatory Requirements
30. Clause 6.1: Actions to address risks and opportunities (Continued...)
31. Clause 6.2: Environmental Objectives and Planning to Achieve them
32. Clause 6.2: Environmental Objectives and Planning to Achieve them (Continued...)
33. Clause 6.2: Environmental Objectives and Planning to Achieve them (Continued...)
34. Clause 6.2: Environmental Objectives and Planning to Achieve them (Continued...)
35. Clause 6.2: Environmental Objectives and Planning to Achieve them (Continued...)

For more information about ISO 14001:2015 Certified Lead Auditor Training [Click Here](#)

PAS104: ISO 14001:2015 Certified Lead Auditor Training

E-learning Course Duration: 14 Hours

Website: www.Punyamacademy.com

36. Environmental Objectives
37. Clause 7.0:Support
38. Clause 7.1:Resources
39. Clause 7.2:Competence
40. Clause 7.3:Awareness
41. Clause 7.4:Communication
42. Clause 7.5:Documented Information
43. Clause 7.5: Documented Information (Continued...)
44. Sample List of Documented Information for EMS

B. ISO 14001:2015 Requirements (Clause - 8.0 to 10.0)

1. Session – 2B : ISO 14001:2015 Requirements (Clause 8.0 to 10.0)
2. Clause 8.0:Operation
3. Clause 8.1:Operational planning and control
4. Operational Control Measures
5. Clause 8.2:Emergency preparedness and response
6. Possible Emergencies
7. Emergency Preparedness: Key Points
8. Emergency Preparedness
9. Emergency Plan
10. Clause 9.0:Performance Evaluation
11. Clause 9.1:Monitoring, measurement, analysis & evaluation
12. Clause 9.1: Monitoring, measurement, analysis & evaluation (continued...)
13. Clause 9.2:Internal audit
14. Clause 9.3:Management Review
15. Clause 10.0:Improvement
16. Clause 10.1:General
17. Clause 10.2:Nonconformity and corrective action
18. Clause 10.3:Continual improvement

➤ **Session - 3 :**

In this session, participants will learn about ISO 14001:2015 documented information. It covers total 13 slides on below topics:

1. Session - 3 : Documented Information

For more information about ISO 14001:2015 Certified Lead Auditor Training [Click Here](#)

PAS104: ISO 14001:2015 Certified Lead Auditor Training

E-learning Course Duration: 14 Hours

Website: www.Punyamacademy.com

2. What is Documented Information?
3. Flexibility in Documentation in ISO 14001:2015
4. ISO 14001:2015 Documented Information
5. Documented Information Four- tier Document Structure
6. Tier:1 Environmental Manual (Optional) (Top Management's Handbook)
7. Tier:2 Environmental Procedures (Optional)
8. Sample Environmental Procedure
9. Tier:3 Environmental System Documented Information
10. Tier:4 Environmental System Documented Information
11. List of Maintain Documented Information
12. List of Retain Documented Information
13. Control of Documented Information

➤ **Session - 4 :**

In this session, participants will learn about Environmental Aspect – Impact. It covers total 33 slides on below topics:

1. Session - 4 : Environmental Aspect – Impact
2. Definition of Environmental Aspect & Impact
3. What is Environmental Aspect & Impact
4. Requirements of ISO 14001:2015
5. Environmental Aspects
6. Common Environmental Aspects
7. Environmental Aspect Identification
8. Aspect - Impact identification
9. Aspect Identification Techniques
10. Aspect Identification: Core Team and Initial Review
11. Interrelationship Between Activity, Aspect, and Impact & Effect – Examples (Continued...)
12. Interrelationship Between Activity, Aspect, and Impact & Effect (Continued...)
13. Interrelationship Between Activity, Aspect, Impact & Effect
14. Product Life-cycle
15. Requirements of ISO 14001:2015
16. Significant Aspect-Impact Assessment Tools
17. Impact / Severity Rating
18. Probability Rating
19. Detectability Rating

For more information about ISO 14001:2015 Certified Lead Auditor Training [Click Here](#)

PAS104: ISO 14001:2015 Certified Lead Auditor Training

E-learning Course Duration: 14 Hours

Website: www.Punyamacademy.com

20. Significant Aspects: Key Points
21. Significance Criteria Evaluation Method - 1
22. Significance Criteria Evaluation Method - 2
23. Environmental Objectives, Targets, Achievement & Management Plan
24. Requirements of ISO 14001:2015
25. Establishment of Environmental Objectives
26. Environmental Objectives and Targets
27. Inputs for Environmental Objectives
28. How to measure progress towards objectives?
29. An Integrated Environmental Objective
30. Few Examples of Objectives and Targets
31. Environmental Objectives & Targets
32. Environmental Objectives Achievement Plan
33. Environmental Management Plan

➤ **Session - 5 :**

In this session, participants will learn about ISO 14001:2015 Risk Management. It covers total 19 slides on below topics:

1. Session - 5 : Risk Management
2. What is Risk Management?
3. Risk Management
4. Why use risk-based thinking?
5. How we do Risk Management?
6. Risk Management Approach
7. Risk Management Process
8. Risk Management Phases
9. Phase-1 : Risk Analysis
10. Severity / Impact
11. Risk assessment in organization
12. Risk Assessment Likelihood Examples
13. Phase-2 : Risk Evaluation
14. Risk Evaluation-Managing and Qualifying Risks
15. Phase-3 : Risks Monitoring and Control
16. Risk Treatment
17. Phase-4 : Post-test Operation Information

For more information about ISO 14001:2015 Certified Lead Auditor Training [Click Here](#)

PAS104: ISO 14001:2015 Certified Lead Auditor Training

E-learning Course Duration: 14 Hours

Website: www.Punyamacademy.com

18. Areas to Consider for Risk and Opportunity Identification

19. Possible Risks in an Organization

➤ **Session - 6 :**

In this session, participants will learn about Audit Process. It covers total 38 slides on below topics:

1. Session - 6 : Audit Process
2. Outline of this session
3. Audit Definition
4. What is an audit?
5. Why Audit?
6. Tips for trained auditors
7. Principles of Auditing
8. Types of Audit
9. Management System Audit Techniques
10. Steps involved in audit
11. Implementing the Audit Program
12. Seven Steps of Implementation of Audit Program
13. Step no. 1 - Audit Planning
14. Contents of Audit Plan
15. Sample Audit Plan
16. Step no. 2 - Developing Checklists
17. Step no. 3 - Conducting Opening Meeting
18. Step no. 3 - Conducting Opening Meeting (continued...)
19. Step no. 4 - Conducting the audit
20. Conducting the Audit Activities
21. Interview and Questioning Techniques
22. Collecting Evidences of Compliance
23. Objective Evidences
24. Step no. 5 - Recording Audit Findings
25. Identifying Non-compliances
26. Observations (Opportunities for Improvement)
27. Nonconformity Report
28. Step no. 6 - Conducting the Closing Meeting

For more information about ISO 14001:2015 Certified Lead Auditor Training [Click Here](#)

PAS104: ISO 14001:2015 Certified Lead Auditor Training

E-learning Course Duration: 14 Hours

Website: www.Punyamacademy.com

29. Checklist for Conducting the Closing Meeting
30. Step no. 7 - Preparing the Audit Report
31. Contents of Audit Report
32. Conducting Audit Follow-up
33. Auditor's Qualities
34. Auditor's Personal Behavior
35. Auditor's Conduct
36. The Audited Persons' Conduct
37. Overview of the Process of Collecting and Verifying Information
38. Reference

➤ **Session - 7 :**

In this session, participants will learn about Audit Terms and Definitions and Roles and Responsibilities. It covers total 20 slides on below topics:

1. Session - 7 : Audit Terms and Definitions and Roles and Responsibilities
2. Terms and Definitions
3. Audit Roles and Responsibilities
4. Role and Responsibilities of Auditing Organization (Certifying Body)
5. Role and Responsibilities of Lead Auditor / Team Leader
6. Role and Responsibilities of Lead Auditor
7. Role and Responsibilities of Auditor
8. Role and Responsibilities of Auditee Organization
9. Role and Responsibilities of Audited Person
10. Role and Responsibilities of Guide
11. Role and Responsibilities of Observer
12. Audit Communication - Effective Communication with Auditee
13. Evaluation of the system by Auditor
14. Essential Characteristics of Auditor
15. Bad habits to avoid
16. Interviewing – A Critical Audit Step
17. Interviewing Technique
18. Questioning Technique for Interviews
19. Open Questions – Auditor's Friends
20. Need for Auditor's Confidentiality

For more information about ISO 14001:2015 Certified Lead Auditor Training [Click Here](#)

PAS104: ISO 14001:2015 Certified Lead Auditor Training

E-learning Course Duration: 14 Hours

Website: www.Punyamacademy.com

➤ **Session - 8 :**

In this session, participants will learn how to Performing an Audit. It covers total 20 slides on below topics:

1. Session - 8 : Performing an Audit
2. Performing audit activities
3. Overview of OH&S Management System Audit
4. Audit Techniques
5. Ways of Performing Audits
6. How do auditors find evidence?
7. What should be reviewed as part of document review?
8. Observations
9. Auditors' Proverb: "Seeing is believing" Visit the field! See the 'real world'!!!
10. Three Approaches for Auditing
11. Auditing Using Process Approach
12. Auditing Using Process Approach
13. Why Prepare a "Checklist" Before an Audit?
14. Checklist Format
15. Audit Checklists: Should and Should Not
16. Follow Audit Trails
17. Auditing Top Management
18. Always Take Notes
19. Time Management
20. Can auditors provide solutions as well..?....

➤ **Session - 9 :**

In this session, participants will learn about Nonconformity and Corrective Action. It covers total 15 slides on below topics:

1. Session - 9 : Nonconformity and Corrective Action
2. Nonconformity Reporting
3. Objective Evidence
4. Non-conformity Report (NCR)

For more information about ISO 14001:2015 Certified Lead Auditor Training [Click Here](#)

PAS104: ISO 14001:2015 Certified Lead Auditor Training

E-learning Course Duration: 14 Hours

Website: www.Punyamacademy.com

5. Wording of NCR
6. Categorizing Non-Compliances
7. Observations (Notes of Auditors)
8. Agreement between Auditor and Auditee on NCR
9. Care to be taken while creating an NCR
10. Sample Non-Conformity Report (NCR)
11. Closing Meeting
12. Conducting the Closing Meeting
13. Communicating Audit Findings in Closing Meeting
14. Corrective Action
15. Audit Follow-up Activity

Part – 2 Hand-outs:

For each lecture, hand-out is given in PDF format. The participant can download or print any documents to read it later to get detailed knowledge of all the nine topics.

Sr. No	Name of Literature	Total Pages
1	Overview of ISO 14001:2015	9
2	Clause-wise Requirements of Environmental Management System	27
3	Documented Information	13
4	Environmental Aspect – Impact, Objective & Plan	15
5	Risk Management	12
6	Audit Process	26
7	Audit Terms and Definitions and Roles and Responsibilities	12
8	8A. Performing Audit - Environmental Management System	13
	8B. ISO 14001:2015 Audit Checklist	25
	8C. EMS Manual	35
9	Nonconformity Reporting and Corrective Action	9

For more information about ISO 14001:2015 Certified Lead Auditor Training [Click Here](#)

PAS104: ISO 14001:2015 Certified Lead Auditor Training

E-learning Course Duration: 14 Hours

Website: www.Punyamacademy.com

Part – 3 Actual Meetings and Audit Videos:

A complete video demonstration of opening – closing meetings as well as Audit meeting is provided under this section. Auditor can watch and learn how to perform audit in organization and manage the opening and closing meetings with management employees.

Sr. No	Name of Videos	Duration
1	Session 6 : Audit Opening Meeting	10 Minutes
2	Session 8 : Performing Actual Audit	6 Minutes
3	Session 9 : Conducting Audit Closing Meeting	6.30 Minutes

Part – 4 Exams:

Each session contains session exam, Participants have to pass the exam after completion of each session. After passing all session exams there is one final exam, participant must have to pass exam with minimum 80% marks. User can reappear and clears each exam to complete the course and get download/print their ISO 14001:2015 lead auditor training certificate.

Part – 5 Audit Checklists:

The Audit checklists with more than 400 Environmental management system audit questions as below:

1. ISO 14001:2015 requirement wise questions
2. Department wise audit questions

Part – 6 Training Certificate:

After passing the exam the colorful training certificate is generated and user can download it or print it. Any one globally can cross verify the training certificate through our LMS platform.

For more information about ISO 14001:2015 Certified Lead Auditor Training [Click Here](#)

PAS104: ISO 14001:2015 Certified Lead Auditor Training

E-learning Course Duration: 14 Hours

Website: www.Punyamacademy.com

Chapter - 2: COURSE OBJECTIVES

Upon Completion of this course, participants will be able to:

- ✓ Familiarize yourself with ISO 14001:2015 requirements clauses and sub clauses.
- ✓ Get an overview of ISO 14001:2015 and the benefits to implement it.
- ✓ Understand General and structural requirements of ISO 14001:2015 standard.
- ✓ Know about the resource requirements and process requirements.
- ✓ Know about the management system requirements of the ISO 14001:2015 standard.
- ✓ Understand documentation and list of procedures and records and to check them as lead auditor.
- ✓ Get the knowledge of lead auditing and use of audit checklist.
- ✓ Understand the processes involved in auditing.
- ✓ Know about the types of auditing and questioning techniques.
- ✓ Understand how to prepare and maintain lead audit records.
- ✓ Get the ready-to-use lead audit checklist with clause-wise questions to perform an effective audit.
- ✓ Understand the new concepts of impartiality, risk management and risk evaluation techniques, decision rule, and process approach.
- ✓ Make a team of lead auditors to establish quick and effective system for ISO 14001:2015 accreditation.

Chapter - 3: WHO SHOULD ATTEND THIS COURSE?

This course is developed and brought to you by Punyam Academy; an ISO/IEC 17024 accredited training provider company, which offers various e-learning as well as classroom training courses for working professionals, college students, and other individuals for enhancing their career to new heights. Our e-learning courses help them to succeed in today's competitive environment, to renew licenses, and to update, strengthen and add quality to their existing knowledge and skills. Our courses are also useful for those who want to get certification, or start a new profession.

For more information about ISO 14001:2015 Certified Lead Auditor Training [Click Here](#)

PAS104: ISO 14001:2015 Certified Lead Auditor Training

E-learning Course Duration: 14 Hours

Website: www.Punyamacademy.com

Chapter - 4: USER MANUAL

Compatibility and Requirements for smoothly running our course

1. **Bandwidth:** Internet bandwidth must be 1 MBPS or higher.
2. **Operating System:** Microsoft Windows XP and higher versions, iOS, Android.
3. **Browser:** Best viewable in Mozilla Firefox, Google Chrome. Also supports Internet Explorer.
4. **Screen Resolution:** To view slides properly, you must have a screen resolution of 1024 x 768 or higher.
5. **Cookies:** You must have browser cookies enabled, so that we can maintain your current session as you navigate through the application.
6. **JavaScript:** You must have enabled JavaScript, so that application runs smoothly.
7. **Adobe Acrobat Reader:** Some documents in our application are in .pdf format, so you must have installed adobe acrobat reader in your computer to be able to read such documents that you download.
8. **Pop-up Enable:** In your browser setting, check Pop-up blocker off, or enable Pop-up window.
9. **Speaker:** You must have speakers or a headphone attached to your computer, so that you can listen to the course lecture while learning.

Click **ENROL** to Purchase this Course.

For more information about ISO 14001:2015 Certified Lead Auditor Training [Click Here](#)

PAS104: ISO 14001:2015 Certified Lead Auditor Training

E-learning Course Duration: 14 Hours

Website: www.Punyamacademy.com

Chapter - 5: ABOUT COMPANY

Punyam Academy is an ISO/IEC 17024 certified training provider company, which offers various **ISO Training Courses** and conducts webinars for online certification as well as classroom training. We are a leading name in E-learning, training and certification on ISO standards and all other types of management system standards. Punyam Academy specializes in a complete range of courses on awareness, auditor and lead auditor courses on ISO 9001, ISO 14001, ISO 45001, ISO 22000, ISO 27001, OHSAS 18001, ISO/IEC 17025, ISO/IEC 17020, ISO/IEC 17021, FSSC 22000, ISO 27001, ISO 50001, ISO 13485, ISO 20000, ISO/IEC 17024, ISO 17034, Sedex, ISO 22301, NABH, Certified Calibration Engineer and other management system training courses. We provide E-learning courses on all of these topics through effective, enjoyable and time-saving online training sessions and webinars. We have conducted more than 300 public training programs as well as online corporate training sessions in more than 45 countries.

To review how our LMS works, [Click Here](#)

Visit Our Website for more E-learning Courses and PPT Packages:

<https://www.punyamacademy.com/eshop>

For more information about ISO 14001:2015 Certified Lead Auditor Training [Click Here](#)